



UNITED STATES
DEPARTMENT OF THE INTERIOR
OFFICE OF THE SECRETARY
WASHINGTON, D.C. 20240

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Dear Mr. Helms:

The first national headquarters conference of the Emergency Petroleum and Gas Administration (EPGA) is scheduled for March 7 and 8 at the Washington Shoreham Hotel. This conference will be the most important to date dealing with our preparedness posture in petroleum for Limited War or General War.

The conference is primarily for EPGA members of the Headquarters Unit--about 100; however, there will also be in attendance about 100 others representing the Foreign Petroleum Supply Committee, its Security Subcommittee, EPGA Regional Administrators, personnel assigned to the standby NATO oil organization, company security officers and other Federal agencies.

The EPGA is Interior's standby emergency organization for petroleum (oil and gas), briefly explained by the enclosed booklet "What is the EPGA." The Foreign Petroleum Supply Committee is composed of 20 international oil companies who may be called upon if needed to formulate and recommend a program of oil supply to meet emergency needs. Its Security Subcommittee is composed of some 35 top qualified oil men with Top Secret clearance who are used to make special classified studies for the Department of Defense under various assumed conditions of emergency.

Representatives and EPGA reservists from industry are all of high executive level, including some presidents and board chairmen.

We extend our cordial invitation to you to provide a speaker to address this distinguished group at 9:30 a.m., March 7. Since this group has a definite need to know current conditions in tense and troubled areas where intelligence and understanding play an important role, a pertinent and timely message from your agency will contribute substantially to their training and dedication to serve our government as the need arises.

A tentative agenda is enclosed. We earnestly hope you can provide a speaker.

Sincerely yours,

Deputy Assistant Secretary of the Interior

Hon. Richard Helms
Director
Central Intelligence Agency
Washington, D. C. 20505

Enclosures

John F. O'Leary
Deputy Asst Secy for Mineral
Resources
Dept of Interior

Letter for Director's signature

Mr. John F. O'Leary
Deputy Assistant Secretary
for Mineral Resources
Department of the Interior
Washington, D.C., 20240

STATINTL

Dear Mr. O'Leary:

I have asked [REDACTED] our chief of Current Intelligence presentations, to make himself available in response to the request in your 28 December letter for a speaker to address your EPGA national headquarters conference in March.

STATINTL

[REDACTED] can be reached on Code 143, Extension 7610 for any suggestions your conference directors may wish to give him on the subject matter to be covered.

PROPOSED AGENDA
for
TWO-DAY CONFERENCE
of
NATIONAL HEADQUARTERS - EPGA
Washington, D. C.
March 7 & 8, 1967
Shoreham Hotel

MARCH 7 - TUESDAY

8:00 - 9:00	Registration	
9:00 - 9:15	Introduction - Purpose - Theme - Objectives	T. W. Nelson Conf. Chairman O. P. Lattu Conf. Co-Chairman
9:15 - 9:30		S. L. Udall
9:30 - 10:30	Intelligence Briefing	CIA
10:30 - 10:45	Break	
10:45 - 12:00	Counter Insurgency Activities	JCS
12:00 - 1:30	Lunch (Speaker - 20 min.)	
1:30 - 2:00	Military Requirements for Limited War	RADM Fowler Martin
2:00 - 2:30	Industrial Civil Defense in Limited War	OCD
2:30 - 3:00	Plans for Resource Management and Economic Stabilization in Limited War	OEP
3:00 - 3:15	Break	
3:15 - 3:45	Organizing for International Oil Emergencies	D. Jones
3:45 - 4:45	The EPGA in Limited War	J. Ricca
4:45 -	The EPGA Operating Manuals - Review Program for 2nd Day Announcements, etc. Adjourn	T. W. Nelson
6:30 - 8:00	Social Hour	
8:00 -	Dinner and Program	Col. H. A. Davis & Team

MARCH 8 - WEDNESDAY

8:30 - 9:45	General Background - Section I	Geiger - Case
9:45 - 10:15	Office of Program Coordination	Belaga - Gregg
10:15 - 10:30	Break	
10:30 - 11:00	Staff Offices (Secretariat, Adm. Services, Stat. Services, Information, General Counsel, Finance Counselor)	V. M. Brown
11:00 - 11:30	Domestic Petroleum Operations	Bell - Winfrey
11:30 - 11:45	Foreign Operations	Finlay
11:45 - 12:00	Gas Operations	Fisher
12:00 - 1:30	Lunch	
1:30 - 2:00	Support Services	Klarquist - Douglas
2:00 - 4:30	Discussion Groups	(See attached schedule)
4:30 - 5:00	Reports by Asst. Adm's., Remarks and Adjournment	

5:00	Meeting of Reg. Adm's, RMR's and Dep. Adm's.	Nelson Lattu Ricca

GROUP SESSIONS
To Be Held Simultaneously
2:30 - 4:30 p.m., March 8

<u>Topic</u>	<u>Group Chairman</u>	<u>Division Heads</u>	<u>Participants*</u>	<u>Adviser</u>
Off. Prog. Coord.	-	Gornowski		Belaga
Other Staff Offices	J. J. O'Brien	Fentress (Secretariat)		V. M. Brown
		Owens (Adm. Serv.)		"
		_____ (Stat. Serv.)		"
		Williams (Information)		"
		Batzell (Gen. Counsel)		"
Dom. Pet. Operations	Brazell	C. W. Brown (Dom. Prod.)		Bell
		Howe (Dom. Ref.)		Powell
		_____ (Dom. S & T)		Perry
		Lang (Dom. D & M)		Fourman
Foreign Pet. Operations	Moore	McCardell (Foreign Prod.)		Finlay
		Arnold (Foreign Ref.)		"
		Broadhead (Foreign S & T)		"
		**D. J. Jones (International) (1 Hr.)		"
Gas Operations	McGraw	Lawrence (Gas. Distr.)		Fisher
		Burlingame (Gas. Trans.)		"
Support Services	Wilson	**Klarquist (Materials) (1 Hr.)		Douglas
		Gaines (Manpower)		Phillips
		Cook (Communications)		Wilder
		Russell (Fac. Security)		McKnight

*Participants to be indicated by Groups when conference attendance has been confirmed

NOTE: Members of the Editorial Task Force (Winfrey, Case, Douglas, Geiger) will be available to answer questions raised by any Group during discussion period.

** Will meet separately for 1 hour.

PARTICIPANTS:

1. EPGA Headquarters Personnel
2. EPGA Regional Administrators and Staff Assistants
3. Manual Authors
4. International Personnel
5. Oil and Gas Company Mobilization and Security Officers
6. Other Federal Emergency Agency Observers
7. Regional Mobilization Representatives
8. Foreign Petroleum Supply Committee Representation
9. Foreign Petroleum Supply Committee Security Subcommittee